



Johnson City Chamber of Commerce IMPORTANT MARKET RULES

Every sales agent or representative must complete the following before selling.

Please initial each line.

Business/Applicant: _____

Salesperson: _____

- _____ 1. **ATTENDANCE:** We operate March through November with the November market being part of Lights Spectacular. Market Days operates 9 to 5 on Saturdays and 10 to 3 on Sundays. Hours for Lights Spectacular Market Days are set as part of each year's Lights Spectacular planning. The Market Manager creates a unique booth layout for each month's market, from the booth reservations made and paid for online by the 10th of each applicable month. Late booth reservations can be made, for an additional \$20 late reservation fee, by contacting the Market Manager. With the exception of severe weather events, we do not cancel/reschedule Market Days. The Market Manager determines what qualifies as a severe weather event and in such cases, that determination is made and communicated at least 48 hours in advance. Related booth fees will be rolled over to the next Market Days.
- _____ 2. **PRODUCT:** All initial products offered for sale must be listed on the Vendor Application. The Market Manager will monitor the market for any new items and reserves the right to remove any item judged unacceptable. No vendor shall display items with inappropriate language or symbols not suitable to a family friendly environment. No vendor shall sell any illegal items or items that infringe upon registered trademarks. Vendors must sell out of their assigned booth space only.
- _____ 3. **FOOD ITEMS:** Vendors shall comply with all federal, state, and local regulations and ordinances related to food handling and sales.
- _____ 4. **BOOTH ASSIGNMENTS:** Vendors receive an email the Tuesday before Market Days with booth assignments and any important information/updates.
- _____ 5. **SET-UP & BREAKDOWN:** Check-in and set-up times are 5:30 to 7:30 pm on Fridays and 6 to 8:30 am on Saturdays. Security will be available Friday and Saturday nights. All spaces will be marked with numbered cones. Vendors supply their own tables, tents, displays etc. Stakes, paint, and other items that can damage the asphalt are prohibited. To ensure that everyone can set-up in a timely manner, the unloading and moving of vendor vehicles/trailers should be done as quickly as possible. Vendors are required to stay for the entire market, even if they sell out early. In extenuating circumstances, a vendor can obtain permission from the Market Manager to leave before close of market. In such case, the vendor should provide as much notice as possible. To ensure that everyone can breakdown in a timely manner, vendors should complete as much packing as possible in their booth space before moving their vehicles/trailers and loading. Breakdown must be complete by 5 on Sundays.

- _____ **6. TENTS:** Vendors are responsible for the safety of themselves and others, including any damages or injuries incurred as a result of negligence. ATTACHED WEIGHTS ARE REQUIRED AT ALL TIMES. Safe set-up and take-down procedures must be followed: Appropriate weights must be in place and ready to attach prior to opening the canopy. Weights must be at least 25 lbs. per leg but heavier wind conditions may require up to 40 lbs. per leg. Open canopy WITH HELP until weights are attached and secured. Take down the canopy in the same manner.
- _____ **7. VENDOR PARKING:** After unloading and by 8:30 on Saturday mornings, vendors must move their vehicles/trailers to the designated vendor parking area (to provide for safe and ample customer parking).
- _____ **8. VENDOR PERMITS:** Market Days has an umbrella permit from the City of Johnson City. Vendors are not required to obtain their own peddler's permit.
- _____ **9. TAXES:** Vendors are responsible for any city, country, state, and federal taxes. A copy of vendor's Sales Tax I.D. must be displayed in vendor's booth space.
- _____ **10. TRASH:** Vendors are expected to help keep the market tidy and provide their own trash receptacles when offering samples. Market Days shall provide trash receptacles for market patrons and for vendors to cleanup at the end of each day.
- _____ **11. RESTROOMS:** One or more porta potties shall be provided by Market Days. Additional restrooms are available at the Johnson City Memorial Park (just south of the old jail on Pecan & Ave G)
- _____ **12. PETS:** Leashed dogs are allowed within the vendor's booth space. Vendors shall pick up after their pets.
- _____ **13. SMOKING:** Smoking is not allowed within the market area.
- _____ **14. COMPLAINTS/INCIDENTS:** See the Market Manager.

I also agree to, in consideration of being allowed to Participate at the Johnson City Market Days, indemnify, defend and hold harmless Blanco County, the City of Johnson City, and the Johnson City Chamber of Commerce, its agents, servants, employees, and volunteers from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorneys' fees, regardless of the merit or outcome of any such claim or suit arising out of the use or occupancy of the premises by Participant, its agents, servants, employees, and volunteers in connection with Participant's participation in the Johnson City Market Days and in the performance of services, work or activities under this Agreement and the Johnson City Market Days Rules and Regulations. Johnson City Chamber of Commerce reserves the right to remove any vendor at any time for violation of the rules set forth in this Agreement.

Signature

Date

JOHNSON CITY MARKET DAYS VENDOR APPLICATION 2023

Sponsored by Johnson City Texas Chamber of Commerce
4th Weekend ♦ March - November ♦ Saturday 9 - 5 & Sunday 10 - 3
March 25-26 | April 22-23

VENDOR NAME: _____

BUSINESS ADDRESS: _____

PRODUCTS OFFERED: _____

EMAIL: _____ PHONE: _____

MAILING ADDRESS: _____

NUMBER OF BOOTHS REQUESTED: _____ Electricity: Yes No

Booths fees: \$80 per 10 x 10 space

Payment Method: (please select one)

Online via secure emailed link (Credit Card or ACH)

Check (Made payable to **JOHNSON CITY CHAMBER OF COMMERCE**) and must be received no later than 10:00am Friday prior to the event or mail to P. O. Box 485, Johnson City, TX 78636

Email completed application to: MarketDays@JohnsonCityTexasChamber.com

(Below is for Market Days Committee Vendor Approval)

Market Days Committee Approval

Vendor: Approved Denied

Explanation for Denial (if applicable): _____

Committee Member Name

Committee Member Signature

Date